

**MINUTES OF A BUILDING AND GROUNDS COMMITTEE MEETING OF THE
COUNTY OF HANCOCK, STATE OF ILLINOIS, HELD AT THE COUNTY COURTHOUSE
IN THE CITY OF CARTHAGE ON FEBRUARY 14, 2023**

The meeting was called to order by chairman Mark Hanson at 6:30 p.m. Members in attendance included Ryan Weeks, Tom Rodgers, Michelle Merritt, Steve Lucie, Steve Finney, Tom Bergmeier, Mark Hanson, and Mark Menn. Visitors were Miranda Lambert, Bobi James, and Travis Duffy. Stephanie Swisegood was in attendance to take minutes of the meeting.

Ms. Lambert presented the agreement with Memorial Hospital which needs renewed. This is the third agreement with them. The main changes on the agreement are the days off, it now says the City of Macomb rather than Durham School District, and the trips for out of county trips went from \$5.00 to \$5.50. They have one part-time position open. If anybody is interested they can call Ms. Lambert at 309-837-7433. They need a valid drivers license, pass a DOT physical and drug screen and a background check. The salary is \$14.20. They will work 5-6 hours a day. Discussion was had about if Hancock County takes over the transportation program. We would need a grant writer. There is grant applications in the spring, monthly budget summaries, quarterly and end of year reporting. Mr. Lucie moved we approve Public Transportation Agreement between the Hancock County Public Transportation Program and Carthage Memorial Hospital and seconded by Mr. Bergmeier. All members present voted aye.

Mr. Duffy gave the jail report. There are 24 people in jail. The longest jail stay has been 1185 days. The case is pending. There were 77 people booked ~~this~~ year, 977 calls. They hired a cook who moved to a jailer position and hired another cook. They sent 2 jailers to school for 2 weeks in Belleville. He got their pharmaceuticals transferred to Nauvoo Pharmacy.

Ms. James discussed the ambulance building bid. The notice will be put in the paper tomorrow and run for 3 consecutive weeks. Anyone will be able to pick up the bid packet from the Clerk's office. The county will pay for title insurance and the buyer pays closing cost. The timeframe on closing will be 30 days which will be negotiable. It was discussed to pay the lease biannually.

Policy discussion ensued. Mr. Lucie presented some questions on the Robert's Rules of Order. We went through several issues with the wording that were questioned. Mr. Bergmeier is working on a policy for hiring. Rock Island has some stuff that he is looking through. He has a 5-6 page policy written up.

Mr. Feagain would like a wall with a door put in the back hallway so the living quarters and files can be under lock and key. Tim Hemen will be asked if he can do this. Motion to install a wall and door for the ambulance for HIPAA rules was made by Mr. Finney and seconded by Mr. Weeks. All members present voted aye.

Mr. Rodgers moved that employees be reimbursed for air evac memberships with Mr. Weeks seconding. All members present voted aye.

Discussion of the legality of ATVs on roadways ensued.

Claims were gone over. Motion to pay the claims except for the Memorial Hospital Focus Fitness for \$45 was made by Mr. Bergmeier and seconded by Ms. Merritt. All members present voted aye.

Motion to recess until March 14, 2023, at 6:30 p.m. was made by Mr. Bergmeier. Ms. Merritt seconded. All members present voted aye. Meeting adjourned at 8:16 p.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Mark E. Hanson Ch". The signature is written in a cursive, slightly slanted style.

Mark Hanson, Chairman