

**MINUTES OF A BUILDING AND GROUNDS MEETING HELD IN THE COUNTY OF
HANCOCK, STATE OF ILLINOIS, AT THE COUNTY COURTHOUSE IN THE CITY OF
CARTHAGE ON JANUARY 10, 2023**

The meeting was called to order by chairman Mark Hanson at 6:28 p.m. Members in attendance included Ryan Weeks, Michelle Merritt, Stephen Finney, Mark Hanson, Tom Bergmeier, Tom Rodgers, Steve Lucie, and Mark Menn. Visitors included Bobi James and Stephanie Swisegood was in attendance to take minutes of the meeting.

The committee talked about different policies that are going to be updated. Ms. Merritt and Mr. Lucie will be working on Roberts Rules of Order, putting in requirements for the open meetings training. Mr. Finney will be working on the liquor license resolution. Hiring practices were discussed. Each separate office has their own handbook.

Ms. James spoke on the Illinois SAFE-T Act. This act forces registration of all ARs. Mr. Lucie moved to pass the Safety Act Resolution with Ms. Merritt seconding. All members present voted aye. Motion carried.

There was discussion about the EMS building going up for bid. The building has to bring 80% of the appraised value. Anything below that can be declined. The money from the sell of the building will go to pay off the line of credit and the everyday costs of the EMS. Ms. Merritt made a motion to put the EMS building up for bid with the stipulation that the county can lease it back for \$15,000/year for 3 years to be taken off the purchase price, with the option to negotiate for an extra 2-year lease after the 3 years. Mr. Weeks seconded this. Weeks, Merritt, Rodgers, Finney, Hanson, Lucie voted yes. Mr. Bergmeier voted no. Motion carried.

Ms. James spoke of a confidentiality agreement between the IT person and her office. Her cases are highly sensitive. Liability insurance and when it comes in to play was also discussed.

Claims were gone over. Mr. Finney made a motion to approve the claims, Mr. Bergmeier seconded. All members present voted aye.

Motion to recess until February 14, 2023, was made by Mr. Finney and seconded by Mr. Bergmeier. All members present voted aye. Meeting adjourned at 8:06 p.m.

Respectfully Submitted,

Mark Hanson