

**MINUTES OF A FINANCE MEETING OF THE COUNTY OF HANCOCK, STATE OF
ILLINOIS, HELD AT THE COUNTY COURTHOUSE IN CARTHAGE
ON DECEMBER 8, 2022**

The meeting was called to order at 9:01 by chairman Wayne Bollin. Members in attendance included Harry Douglas, Dennis Castlebury, Alex Blythe, Andrew Asbury, Wayne Bollin, and Mark Menn. Absent was Mark Hanson and Tom Bergmeier. Visitors included Jared Massey, Kris Pilkington, Holly Wilde-Tillman, and Stephanie Swisegood was in attendance to take notes of the meeting.

Mr. Massey spoke to the committee about his work with our government emails and compliance. He gave a proposal for a new email system. It jumps storage from 1 gb to 25 gm/account with a 50 mb limit on sending which is currently 30 mb. This would cost \$10/month/email. He will throw in the cost of moving all emails to the new system. He would be available for support.

Mr. Massey discussed the county website. It is outdated and could become a security issue, the site is very secure. It is triple backed up. To update the website it would cost \$10,000. The current website is around 8 years old. Mr. Massey left at 9:29.

Ms. Pilkington gave the treasurer's report. The ambulance is \$165,938 in the red. She paid off the tax anticipation warrants. They borrowed \$100,000 from the general fund. She got a bid for a line of credit for \$200,000 for 6 months at 4.73% from Marine Bank. She asked who she is to talk to between directors. She can speak with Mr. Asbury. The hazard stipend has gone out.

Mr. Bollin asked Ms. Pilkington about her concerns with Bellwether. When Bellwether sends a budget, they may make a change to one line item but then another line item might go back to what it was previously. The account numbers are not in order so she rummages through papers trying to find accounts. She would also like a completed budget. Ms. Wilde-Tillman will email Dustin to get the final budget.

Jay Griswold of MTC Communications will be at the finance meeting on January 12, 2023. It is felt that Maria Hopp should be at this meeting to discuss the sheriff's department telephone issues.

Ms. Wilde-Tillman said she is working to get a phone and internet for the public defender's office. It should be completed on December 16. She had funding from a grant to update her elections. As of yesterday it is completed so now the election department has the ability to process 2-3 voters at a time when they come to the office. The IT employee was at a consulting fee of \$35/hour. He is willing to continue to work as our IT but now at \$50/hour. He would like

this ran through payroll which means the county would pay for social security. The needs board approval. Motion to run IT through payroll with the office holder's initial approval was made by Mr. Douglas and seconded by Mr. Blythe. All members present voted aye.

She explained the WEX bill from the ambulance was behind on their payment and was about to be shut down. She paid this through ACH but another bill had come through already in the amount of \$794 which was due November 14. She would like to pay this on Tuesday. The name of the people buying gas comes across on the bill. Some of these people no longer work for the ambulance. Mr. Diprima explained that when someone with the gas card quits the pin is given to a new employee.

Mr. Asbury moved that we give the IT person the ability to enter into a contract and oversee Nuggetweb for email security and archiving. This was seconded by Mr. Douglas. All members present voted aye.

A motion to renew the contract with Bellwether for budget purposes was made by Mr. Douglas. Mr. Castlebury seconded. All members present voted aye.

Claims were gone over. Mr. Blythe moved that all claims be paid except for Mr. Beals' "vehicle allowance". Mr. Beals will be asked if this was mileage. Mr. Douglas seconded the motion. All members present voted aye.

Mr. Menn would like to see the ambulance report we get every month and have this scanned and emailed every month. He would like finance to handle any negotiations between the hospital and the county board so as not to put Mr. Asbury in an awkward situation. Mr. Menn would like volunteers to speak with Mr. Bair at the hospital about her ideas on the ambulance. Mr. Hanson will be asked if he would be available, Mr. Bollin and Mr. Blythe volunteered to meet with Ms. Bair.

Motion to recess until January 12, 2023, at 9:00 a.m. was made by Mr. Douglas and seconded by Mr. Asbury. All members present voted aye. Meeting adjourned at 10:59 a.m.

Respectfully Submitted,

Wayne Bollin, Chairman