

MINUTES OF A FINANCE AND FEES MEETING HELD IN THE COUNTY OF HANCOCK, STATE OF ILLINOIS, HELD AT THE COUNTY COURTHOUSE IN THE CITY OF CARTHAGE ON JULY 14, 2022

The meeting was called to order at 9:02 a.m. by Chairman Wayne Bollin. Members in attendance included Harry Douglas, Tom Bergmeier, Mark Hanson, Dennis Castlebury, Janet Fleming, Mark Menn, Wayne Bollin, and Delbert Kreps. Visitors included Kris Pilkington, Keara Weber, Kasey Livingston, Holly Wilde-Tillman, and Travis Duffy. Stephanie Swisegood was in attendance to take notes of the meeting.

Ms. Weber gave a report of Circuit Clerk's office. They need to get these documents microfilmed, and there is a 100-box minimum. Their copier broke down and to get it repaired cost more than buying a new one. There is a Sharp NX-M3071 that is \$5000 with a 5-year lease and a maintenance bundle included. Mr. Bollin stated this would be able to come out of the ARPA funds. Mr. Menn made a motion to buy a Sharp NX-M3071 for \$5000 with a 5-year lease and maintenance bundle out of the ARPA funds. Mr. Douglas seconded this. All members present voted "aye". Motion passed.

Ms. Weber gave a staffing report. The Chief Deputy from McDonough County that has been coming in will not be coming in any longer until August. She is training Ms. Weber for the trial that will happen next week. Rachel James has been coming in a couple of hours a day to pull files since we have been short a clerk. Ms. Weber needs a second signor for the circuit clerk's checking accounts. She asked if the Chief Deputy Allison Davis could be approved. She would also like Ms. Pilkington to have view-only access to the accounts also. Mr. Bergmeier motioned that Ms. Davis be a second signor and Ms. Pilkington have view-only access to the Circuit Clerk's accounts. Ms. Fleming seconded. All members present voted "aye". Motion passed.

Ms. Weber informed the committee that the Circuit Clerk's office is in the process of going through a transitional audit. Ms. Weber left at 9:11 a.m.

Ms. Livingston gave the assessor report. All of the assessors have turned in their book. She has a concern with the deputy's salaries with the cost of living going up so much. She stated that it is hard to find a deputy at the current salary. She was advised when she presents her budget to the board to include this.

Ms. Wilde-Tillman stated that we are going to start collecting taxes for Hunt Drainage District. She talked to their attorney John Hauk. Mr. Menn asked if this was our responsibility? Ms. Wilde-Tillman stated it is their choice to collect it themselves or have us do it. Ms. Mast presented at 9:16 a.m. Ms. Wilde-Tillman does not remember seeing anything in the statute that talks about reimbursement. Mr. Menn states he would like to find out. Mr. Menn told Ms.

Livingston to keep up the good work, Mr. Bollin welcomed her to the job. Ms. Livingston left at 9:16 a.m.

Ms. Mast gave a report of the states' attorney's office. She has concerns w pay consistency between the offices. She requested that the board review each office's pay for their respective employees. There will be a case that will be costly to the county prosecution-wise, she believes next year. The case may go to trial and will involve a lot of out-of-state witnesses. Mr. Bollin asked if she received her color copier. She stated no she has not received it yet. Mr. Pilkington wanted to bring up the worker's compensation audit that CIRMA wants us to pay for. They did not give us a bill until over a year after we discontinued their services. You only have 30 days to contest this audit but it was years later. Ms. Mast stated to contact our current insurance company and run this through legal. Ms. Wilde-Tillman stated that Brianna is aware of the situation. Ms. Pilkington stated that they are holding this over our head and will not give us our lost runs. The total bill is \$2680.

Ms. Mast stated she got a letter from the opioid settlement stating that after August 5, 2022, we may have a figure for narcotic disbursement. There was a lawsuit filed against us [22CH-0003] in relationship to not responding to a FOIA request in a timely manner. She is working with their attorney. This request went to an email that we did not have access to. Mr. Menn asked how we could prevent this in the future. Ms. Mast stated they have updated the website and staff. She got 2 more FOIA requests yesterday. Ms. Mast left at 9:30 a.m.

Mr. Duffy arrived at 9:30 a.m. Ms. Pilkington gave the treasurer's report. There are some loose ends on the audit. The first distribution has been sent out. Schools do not want their money until July 1. There is \$163,312.60 in the ambulance fund. We have to pay back \$140,000 for tax anticipation warrants. Ms. Pilkington asked what is going on with selling the ambulance barn. Mr. Bollin stated Mr. Jacquot could not come today and is going to appoint himself and Mr. Menn to meet with Mr. Simon as he is doing the EMS analysis at this point. Ms. Pilkington stated that financially we are in the good right now. Mr. Bollin talked to Mr. Krohe who stated he will be here next month. Everything is going smooth with the health insurance. Ms. Pilkington stated that everyone has been reimbursed for the Air Evac.

Mr. Bollin stated the newspaper misrepresented funds being given to the Hamilton Industrial Park. Ms. Pilkington asked when budgets needed to be turned in. Mr. Bollin stated to have budgets turned in by August 15, 2022. Ms. Swisegood will send out emails to all office holders along with a budget form. Mr. Bollin asked is there was any interest built up in the ARPA fund. She states interest is at 0.76-0.80%. Mr. Bollin asked if Ms. Pilkington would like us to get Bellwether on the current fiscal year? She stated yes and asked Ms. Wilde-Tillman if she could take care of it and use budget line item 000-130-5200.