

**MINUTES OF A HEALTH AND MISCELLANEOUS MEETING OF THE COUNTY OF
HANCOCK, HELD AT THE COUNTY COURTHOUSE IN THE CITY OF CARTHAGE ON
MAY 9, 2022**

The meeting was called to order by Chairman Pat Cramer at 6:31 p.m. Committee members in attendance included Andrew Asbury, Tom Rodgers, Janet Fleming, Katherine Phillips, and Pat Cramer. Absent was Stephen Finney, Gary Stansbery, and Delbert Kreps. Visitors included Jack Curfman, Sedena Jackson, Doug Diprima, Rachel Barnes, John Simon, and Travis Duffy. Stephanie Swisegood was in attendance to take minutes of the meeting.

Mr. Curfman gave his ESDA report. The community service worker has put in his 40 hours. They demolished the green storage building, the area is cleaned, holes filled in, 2 coats of paint was put on, the gravel was scooped away from the building, and inventory of the PPE was done. The burn pile has not been picked up as of yet because the ground is too wet. Ms. Mast did some research on wording for the sign for the dump site.

Mr. Simon gave the EMS report. Between April 1 and April 30 they had 103 calls, 79 were transports. The EMS revenue was able to cover payroll this month. Ms. Fleming asked how much of the EMS runs were Medicare. Mr. Simon stated that would have to come out of billing and we do not have that kind of access. Ms. Fleming asked if he could ask for that information from the billing service. She asked what the total revenue was for the month. Mr. Simon stated that there is a 45-60 day turnaround before we see the revenue hit. The revenue for calls that occur in April will not be seen until June. Ms. Fleming stated we should be able to see revenue from past billings. Mr. Simon stated that last week they found a whole stack of claims that had not been sent in from the previous administrator. Ms. Fleming asked how we go about doing bad debt write off and contractual allowance if we do not have that information. Mr. Simon stated that he does not get that information from the billing company. Mr. Asbury asked if he could get that information from PBS. Mr. Simon had spoken with Mr. Mowen and he said he is still interested in doing business but his entering comment was if the board wanted to go a different route then he would let the county end the contract with no penalties. An attempt to call Mr. Mowen was made at 7:02 with no answer. Mr. Asbury asked if we are doing better billing with the crews using the tablets. Mr. Simon stated a couple of weeks ago they were doing February's billing and they are now caught up to 7-10 days. The crews are getting the forms done faster.

Mr. Simon spoke about narcotic compliance. There have been no recent infractions but narcotic compliance is a hot topic particularly here. Illinois State law requires that any emergency department that is licensed in the state of Illinois must supply the EMS with narcotics. Narcotics should be restocked at the receiving facility. They have to send a narcotic report in by the 5th of every month to the State of Illinois. His recommendation is to purchase

a narcotic safe. This is not a physical safe. It is an accounting mechanism, a computerized program that tracks vials. Every single one is labeled and can be tracked from cradle to grave. Every EMS in Hancock County would have a log in. He is recommending that we spend \$50/month payable to Adams County for a narcotic tracker. Mr. Rodgers made a motion to approve \$50/month for a narcotic safe with Operative IQ payable to Adams Count. This was seconded by Mr. Asbury. All members present voted "aye". Motion carried.

Mr. Simon stated they are currently looking at some more efficient ways for scheduling and will bring this subject back to us next month.

Mr. Rodgers brought up the city of Warsaw wanting to start an emergency vehicle. Lisa Weeks has been trying to get Warsaw up and running. Erin Hanks is concerned that the board would be opposed to this. Mr. Asbury stated the problem we will run in to is we will not have revenue from that area. Mr. Mowen called back at 7:25. Ms. Fleming asked why we are not getting any budget reports. He stated that he has been sending them to Jessica. Mr. Simon stated that there is nothing in that folder. Mr. Mowen stated that someone must be taking it out of that folder and putting it in their personal folder. Mr. Simon stated that he has not been receiving any reports and he would contact him in the morning with his contact information.

Mr. Simon stated that the county has got to figure out what they want to do with EMS. You keep bickering and arguing about the direction this is going. If you lose the transportation revenue out of Warsaw, you cannot run what you have today and the EMS staff will be looking for a job. You guys need to decide what you need to do. You only have runs for half the county and you cannot try to run a service when it keeps getting fragmented. Why would you want to try to give part of your EMS to Warsaw when you were trying to get Dallas City to come back to our EMS?

Claims were gone over at 7:45 p.m. Mr. Simon left at 7:46. Motion was made by Ms. Fleming to move the bills on to full board at 7:57 with Mr. Rodgers seconding. All members present voted "aye".

Motion to recess until June 13 was made by Mr. Rodgers with Ms. Phillips seconding. All members present voted "aye". Meeting adjourned at 7:58 p.m.

Respectfully submitted

A handwritten signature in cursive script, appearing to read "Pat Cramer".

Pat Cramer, Chairman