

**MINUTES OF A BUILDING, GROUNDS, SAFETY, AND INSURANCE COMMITTEE  
MEETING OF THE COUNTY OF HANCOCK, STATE OF ILLINOIS, HELD IN THE  
COUNTY COURTHOUSE IN THE CITY OF CARTHAGE ON APRIL 11, 2022**

The meeting was called to order by chairman Mark Hanson at 6:32. In attendance were committee members Mark Hanson, Patsy Davis, Andrew Asbury, Tom Rodgers, Steve Finney, and Delbert Kreps. Absent was Katherine Phillips. Visitors included Miranda Lambert and Travis Duffy. Stephanie Swisegood was in attendance to take minutes of the meeting.

Ms. Lambert presented the Capitol Assistance Application that will be used to buy 2 new mini vans and a medium duty sized bus. The mini vans cost \$62,000 each and \$75,000 for the medium duty. This will cover the full cost so no local match needs to be added. The county would need to pay for registration of the vehicles and Hancock County Public Transportation decals. This needs to have a resolution and the signature of the chairman. The Opinion of Counsel needs to be signed by Ms. Mast stating we are eligible to apply. Mr. Hanson asked if Ms. Mast has seen this. Ms. Lambert stated that she has sent the paperwork to her but has not received a response. Mr. Hanson stated this might need to go to the finance committee. Ms. Davis made a motion to go ahead and take Ms. Lambert's resolution to the county board. Mr. Finney seconded. Ms. Lambert let us know of a public hearing to be held on Thursday, April 28 at 10 a.m. at the Hancock County Health Department. Public notice is required for the grant to answer questions that the public has. All members present voted "aye". Motion carried. Ms. Lambert left at 6:39 p.m.

Mr. Duffy gave the sheriff's report. There are 34 inmates, 8 of them being female. He got his fuel Wex card so this should save about \$700/month in taxes. He got a response back from the inmate reimbursement. He was told he would get back \$57,750. Mr. Duffy approved this grant. He has not received a check yet and does not know when he will be getting it. He thinks he has his cell phone bill figured out. McDonough Telephone kicked their phone off long distance so now they have to pay by the minute. The ambulance had asked if the sheriff's department had any old squad cars that they could use for First Responder. Mr. Rodgers wondered who had asked about using the squad car. Mr. Duffy stated Mr. Simon asked if they had an old squad car to use. Discussion about the cost of medications and different pharmacies took place. Curtis from Wear Drug told Mr. Kreps that when we get their bill we need to call and get the interest taken off the bill.

Mr. Stansbery brought some information that he uses at his job regarding safety committees, their roles, and how to go about forming a safety committee. He believes each department needs to appoint someone to be on the safety committee. Any worker's compensation paperwork will come from the insurance company. Ms. Davis asked what had been done in the past. Mr. Hanson thinks they had something before. Mr. Asbury stated that we need to make

sure each department is following the appropriate procedures, and we need to direct the supervisors. Mr. Kreps suggested Brienne come to the meeting and bring us what we need. Mr. Hanson stated maybe there is a certain protocol she can show us to take care of this. Ms. Davis wondered if it was not a case of unsafe work will it be handled in the same way. Mr. Hanson stated this is for any work-related injury or illness. Mr. Rodgers asked if a committee actually helps reduce injuries. Mr. Stansbery stated anytime you can involve people and get them educated on unsafe acts is helpful. Mr. Finney said we need to educate employees on what to look for unsafe wise. Mr. Rodgers asked if an EMT hurts their back how are we supposed to stop that. Mr. Asbury stated you cannot stop it but they may need to take precautions to improve themselves like working out for strengthening. In winters they may need to use cleats. This also reduces our liability so they cannot come back to us and say they are going to sue us because we did not give them the proper training. Mr. Hanson explained if we have the proper equipment and they fail to use it then it is their problem not ours. Mr. Rodgers stated accidents are not caused, they are accidents and you do not seem to understand that. He did not see the reason for a safety committee.

Claims were gone over. One of the Quill bills was changed to \$88.08 instead of \$88.03. Motion to pay the bills was made by Mr. Finney and seconded by Mr. Asbury. All members present voted "aye".

Motion to recess until May 9, 2022, at 6:30 p.m. was made by Mr. Stansbery at 7:45 p.m. with Ms. Davis seconding. All members present voted "aye".

Respectfully submitted,

A handwritten signature in black ink that reads "Mark E. Hanson". The signature is written in a cursive style with a large initial "M".

Mark Hanson, Chairman