

**MINUTES OF A FINANCE, FEES, AND SALARIES COMMITTEE MEETING OF THE COUNTY OF  
HANCOCK, STATE OF ILLINOIS, HELD IN THE COUNTY COURTHOUSE IN THE CITY OF CARTHAGE  
ON MARCH 10, 2022**

Meeting was called to order by chairman Wayne Bollin at 9:13. In attendance were committee members Mark Hanson, Janet Fleming, Wayne Bollin, Tom Bergmeier. Visitors include Travis Duffy, Kris Pilkington, Patsy Davis, and Dan Deshong. Holly Wilde-Tillman and Stephanie Swisegood were in attendance to take minutes of the meeting.

Dan Deshong would like to raise compensation for trips to Quincy. Volunteers use their own car, car insurance, and gas. We have been giving them \$.57/mile and wondered if he could give them \$.60/mile. Mr. Bollin stated the mileage is a set rate for the county. Mr. Deshong would like to increase the pay for the volunteers going to Iowa City from \$30 to \$35. His office also needs a computer and paper shredder. His committee has agreed to these items. He was told by Ms. Pilkington to come and talk to the board to make sure it is okay to purchase these. Ms. Wilde-Tillman told him there is a shredder on the second floor. He stated that the Veteran's Administration told him that he needed one in his office so that he can shred confidential information like social security numbers, etc. Mr. Bollin suggested Mr. Deshong send in an ARPA request, or he could buy it out of his own funds. Mr. Bollin did not think that the board needed to act upon his request of getting the computer and paper shredder. Mr. Deshong stated he has money in his budget for this. Mr. Bollin told Mr. Deshong that we do not have a problem with it. Mr. Deshong gave the board his meeting minutes to show what they are intending to do. Mr. Deshong left at 9:25 a.m.

Ms. Wilde-Tillman explained about the contract for her Ballot on Demand. She would like approval to go ahead with this. She is submitting it to ARPA but has money in her budget to get this. This has the ability to print ballots in her office. With the new law people have the right to use the election office instead of going to a polling place. If polling places run out of ballots this way her department can print the ballots off. The machine costs \$8275 and then to come here and train us will be \$1700 for a cost of \$9975. Then there are costs for each election. Mr. Bergmeier asked if this was mandated by the state. Mr. Wilde-Tillman stated the only thing that has been mandated is that we keep a polling place here. This will help with printing on demand. Mr. Bergmeier asked if we have run out of ballots before. Ms. Wilde-Tillman stated no but we have come very close. She stated Carthage 2 had 10 ballots left in the November 2020 election. Mr. Bollin stated that she wanted to upgrade the whole thing but it costs \$300,000. She stated the election company stated she has about 5 years left on the current machine. Mr. Bollin asked if the On Demand machine works no matter if they upgrade. Mr. Bergmeier stated he did not think it was worth spending \$10,000 when you could just buy an extra 1000 ballots for \$280. Ms. Wilde-Tillman stated in Hamilton alone you already have 8 ballot styles. Ms. Fleming asked is she knew how many registered voters are in each district.

Ms. Wilde-Tillman stated it was hard to determine which ballot each voter would vote so that would qualify as an ARPA. Mr. Bollin stated he thought it was an ARPA fund. Ms. Wilde-Tillman stated she budgeted for it so if it doesn't go through ARPA then she can pay for it out of her budget. Mr. Bollin asked if she would need to order ballots in the future if she had this machine, and she stated she would still need to order ballots because it was cheaper since she would need to buy the ink but this way she could print a ballot when they needed one. Ms. Fleming made a motion that we accept the contract of ES&S for the Ballot on Demand machine. Mr. Hanson seconded this. All members present voted "aye".

Ms. Wilde-Tillman told the committee that now is the time to file. Monday is the last day. The economic interest sheet needs to be turned in at the same time. Ms. Pilkington asked about the bottom piece of the economic sheet and when would she get that back. Ms. Wilde-Tillman stated it gets attached to the petitions when she turns them in. She let the board know that she is running for county clerk as an independent party. She needs 500 signatures. Mr. Bollin asked if you need to be an independent to sign her petition, and she stated no. Ms. Davis asked when her petition needs to be turned and Ms. Wilde-Tillman said July 5-11.

Ms. Pilkington handed out statement payment report. The state is behind on payments. She asked about the resolution for Adam Doellman and what his pay was to be. She stated that he did not turn in any hours for last pay period. Mr. Bollin stated he believed it was \$27/hour, Ms. Meeks salary plus 10%. Ms. Pilkington was asking if he would be turning in 40 hours at one salary and so many hours of overtime at another rate of pay. Ms. Davis stated she believed he was only going to work 20 hours a week, so he should not have any overtime. She has everything for ARPA that has been turned in on a spreadsheet. She sent this to them to make sure this is how they wanted it submitted.

As far as the CIC conversion they are doing parallel payroll this week and it all matches. The next payroll will be live with CIC. Ms. Pilkington asked if everyone got an email? She is afraid that they will not be totally converted to CIC by the end of March as anticipated. She did not get a quote from Harris on how much it would cost for another month of service.

Ms. Davis gave a report on the IGA. This will be presented at the meeting on March 16. We are looking at doing a 6-month agreement but we can go month to month. Joh Simon with Adams County will be giving us oversight on how we can improve the ambulance. We can say at the end of 6 months whether this is working or we could say we will try to hire a new administrator. Right now Adam Doellman is doing a great job. The only concern of the EMS employees is concerned they will lose their job and that is not the case. This does not address the transfers but an offer was given to Memorial Hospital and they denied it. Adams County has 6 employees that handle billing, scheduling, administration, insurance and they can let us know what we could be doing. They will report to health and miscellaneous and then to full board or finance. This will only cost \$400 more than what we would have been paying Ms. Meeks. Mr.