

**MINUTES OF A BUILDING, GROUNDS, AND INSURANCE MEETING OF
THE COUNTY OF HANCOCK, STATE OF ILLINOIS, HELD IN THE COUNTY
COURTHOUSE IN THE CITY OF CARTHAGE ON
FEBRUARY 14, 2022**

The meeting was called to order at 6:29 p.m. by Mr. Hanson. Board members present were Andrew Asbury, Patsy Davis, Gary Stansbery, Tom Rodgers, Mark Hanson, Steve Finney, Katherine Phillips, and Delbert Kreps. Stephanie Swisegood was there to take notes of the meeting. Visitors present were Miranda Lambert and Tom Scheetz.

Mr. Kreps appointed Mr. Hanson as chairman of Building and Grounds. Mr. Rodgers motioned this with Mr. Finney seconding it. All members present voted "aye".

Ms. Davis gave the sheriff's report. There are 29 males and 5 females in the jail. There was a problem at the jail over the weekend. When the female deputy took an inmate his meal, the inmate overpowered her. This went on for 38 minutes. They brought the K9 dog in. The dog almost tore the inmates arm off and was air lifted to Peoria. The inmate is now in the Peoria jail. The K9 dog received several bites to his head from the inmate. There is going to be a lot of talk as far as the bills. They have a new phone system with Firstnet. They got 13 I-phones which cost 99 cents each. They are supposed to have a \$2400 credit on the phone bill but they have not received it yet. The phones have hot spot capabilities. This month's bill was \$1600 for 3 months. The credit has not been applied yet.

Ms. Lambert presented the public transportation agreement between Hancock County Public Transportation and Memorial Hospital. The contract expired the middle of 2021. We are renewing the contract that has been in place with them. The only change to the contract are the days of availability. Monday through Friday, 7 a.m. to 4 p.m. except for Hancock County Public Transportation holidays. Service hours provided to Memorial Hospital is Monday, Wednesday, Friday, 9 a.m. to 2 p.m., and Tuesday and Thursday based upon availability for up to 25 hours a week as requested and mutually agreed upon by both parties and with prior notice.

Ms. Lambert presented the purchase of services for McDonough and Hancock County Public Transportation and voluntary action center of Northern Illinois. HCPT has vehicles that need to be disposed of. The cars have been approved for disposal by IDOT. Numbers 5, 6, 9, 11, and 2 vans and 2 vehicles have been approved. They have been sitting on the lot. They have bad batteries and brakes. IDOT will pay for the vehicles to be driveable so they do not need to be transported to DeKalb. IDOT will cover the cost of labor and material. Ms. Lambert stated that Ms. Mast had asked if we could dispose of the vehicles ourselves, but Ms. Lambert stated since they were purchased through IDOT that IDOT is in charge of the disposal. IDOT asked us to have this work done as we have the facility to do this. IDOT will write a check to Hancock County for expenses. Mr. Hanson stated that no matter what, we have to pay for them to be transported, we will have no expense on labor and materials. A motion was made to send this on to full board pending approval from Ms. Mast by Mr. Finney, with Mr. Asbury seconding. All members present voted "aye".

Ms. Lambert stated applications for grants for public transportation have been opened. They will have a public meeting in March 2022 reporting that we will be applying for grants as we have done in the past. Ms. Lambert left at 6:45 p.m.

Mr. Scheetz brought to the attention of the committee some of the issues in the last insurance bidding process concerning IMRT, Cirma, and Ramsey Insurance. This led to the discussion about certain avenues the committee could take before the next bid letting, which would include an inclusive audit of all tangible vehicles, equipment, and supplies of each office. We appreciate Mr. Scheetz taking the time to make us aware of a few things that would help in the bid letting for the County insurance. Mr. Scheetz left at 7:15 p.m.

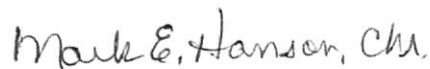
Ms. Swisegood presented the committee with the Illinois Public Risk Fund. She advised them to look over the paperwork until next meeting when Mr. McCurry will do a zoom meeting. We need a safety committee but we are hoping we do not need a separate committee for this. Ms. Swisegood showed them the purpose and duties of the committee. The copies did not print off correct so she will reprint them and hand them out at full board.

Ms. Swisegood explained the Illinois county and municipal joint action agency opt-in form for the Illinois Electronics Recycling Program. She explained that this is something that we have already been doing but the agreement needs to be sent to full board so it can be signed by March 1, 2022. Mr. Finney motioned that the agreement be sent to full board for approval. Ms. Davis seconded it. All members present voted "aye".

The committee went through the claims. Ms. Phillips noted that one of the claims was sent to us incorrectly for Digital Copy Systems. On the invoice the amount was \$192.61 but on the claim it was written as \$192.41. A motion was made to approve all claims and send on to full board by Mr. Finney. This was seconded by Ms. Davis. All members present voted "aye".

Motion to adjourn until March 14, 2022, at 6:30 p.m. was made at 8:43 p.m.

Respectfully submitted,



Mark Hanson, Chairman