

HANCOCK COUNTY HIGHWAY, ROAD AND BRIDGE COMMITTEE MEETING July 29, 2021

The Hancock County Highway, Road and Bridge Committee meeting was called to order by Ms. Davis on Thursday, July 29, 2021 at 8:30 A.M. Committee members present were Patsy Davis, Wayne Bollin, Harry Douglas, Gary Stansbery, Pat Cramer, Mark Menn and Randy Bergmeier. Also present were the County Clerk Holly Wilde-Tillman, State's Attorney Rachel Mast, County Board Chairman Delbert Kreps and County Engineer Elgin Berry.

County Clerk Holly Wilde-Tillman told the committee that the MTC internet system does not work for call-in board meetings. County Board member Tom Rodgers has asked her to reinstate that system. Mrs. Wilde-Tillman said that there would be an additional monthly charge on the MTC bill to provide a system with that capability. Mr. Menn suggested that the County Board stick to the resolution that the County Board previously passed regarding in-person attendance at board meetings. Mrs. Mast stated that the new system for the courtroom and jail would include the board room.

State's Attorney Rachel Mast presented information to the committee regarding possible liability if the Connable Road is reconstructed with shoulders and foreslopes that do not meet current reconstruction standards. The current road was constructed to the standards that were in place in 1936. Ms. Mast told the committee that as long as the road was being maintained at the standards under which it was constructed, the county would not be liable for accidents that occur due to the narrow width. However, if the county were to reconstruct the road with a wider surface but narrower shoulders and steeper ditch slopes, there might be some potential for liability.

Mr. Berry stated that maintaining the shoulders is difficult because the heavy trucks blow out the shoulder rock and create a drop-off when they drive off the road. The rock also washes out of the shoulders on the hills near the south end during heavy rains.

Mr. Bollin stated that he has seen numerous vehicles, including passenger vehicles, that run off the edge of the narrow pavement. He is concerned about the danger of an accident and believes that the county should try to do something to make the pavement surface wider.

Ms. Davis stated that she and some other committee members had met with Bob Miller of W. L. Miller Company to get an idea of what improvements could be made to the Connable Road and what it would cost.

Mr. Bergmeier presented a set of plans prepared by Klingner and Associates, P.C. for a road in Missouri that was recently constructed by W.L. Miller Company. The plans that were presented called for the addition of two-foot wide x 3.75" thick paved shoulders along an existing state highway and adding a one-inch HMA overlay on the driving lanes.

Mr. Berry reported that a quotation in the amount of \$1,921,00 has been received from W. L. Miller Company for similar asphalt work on the Connable Road. This work would have to be paid for with county ARPA funds, if eligible, because it would not meet the minimum design guidelines for state or federal funds administered by IDOT.

Mr. Bollin stated that the finance committee is working with Bellwether to use the ARPA funds indirectly to finance the Connable Road improvements. They have identified several expenditures that are normally paid for with local revenue that would qualify for ARPA funds.

The normal funds for those expenses could then be diverted to pay for improvements on the Connable Road.

Mr. Menn stated that he has also seen vehicles drive off the edge of the pavement, but he is concerned about the county's liability if the road isn't reconstructed properly. He told the committee about a situation where a school board had tried to sue its own architect for a bad design of a school building. Mr. Menn will contact the county's insurance carrier to determine what the county's liability would be if the road is reconstructed with narrower shoulders vs. the liability that the drop-off presents.

Mr. Berry told the committee that he would have to exercise a reasonable standard of care if he were to sign and seal or approve a set of design plans that called for improvements on the Connable Road. He presented information to the committee that demonstrate reasonable standards of care for pavement reconstruction and for pavement preservation. Both standards were from the Illinois Department of Transportation Local Roads and Streets Manual. Mr. Berry stated that he would not be comfortable with a design that didn't meet a reasonable standard of care.

Review and Approval of Claims and Expenditures

Claims and expenditures for the month of July were presented to the committee for approval. A motion was made by Mr. Bollin and seconded by Mr. Douglas to pay all bills as presented. All committee members present voted 'Aye'.

County Engineer's Report

The County Engineer reported that email correspondence from the Illinois Department of Transportation (IDOT) indicates that the \$338,921.73 payment for 2020 Day Labor work performed by the county is currently being withheld because the work was started prior to authorization by the Federal Highway Administration. An IDOT engineer is requesting an exception to that rule because of slow processing times in 2020 due to Covid and because the nature of the work, oil and chip, was required to be performed during hot weather.

Old Business

Mr. Cramer asked which roads are being oil and chipped this year. Mr. Berry stated that 1¼ miles of new oil and chip road will be constructed on the gravel piece north of Durham. That road meets up with a Henderson County Road and would connect Durham to Lomax with no gravel after it's completed. Also, the Adrian Road, Burnside Road and Fountain Green Road are being resurfaced with oil and chips this year. Mr. Cramer stated that he believed it would be more important to oil and chip the two-mile gravel section between Burnside and Lomax. Mr. Berry stated that the road north of Durham has two occupied residences, while the section between Burnside and Durham has none.

New Business

Mr. Bollin stated that the Finance Committee meeting on August 12, 2021 will have a guest, Jay Griswold, from MTC to speak about broadband rural service.

Adjournment

As no further business was brought before the Committee at this time, a motion was made by Mr. Douglas and seconded by Mr. Bollin to recess until Monday, August 30, 2021 at 8:30 A.M. All committee members present voted 'Aye'. The meeting adjourned at 9:35 A.M.

8-17-21

Respectfully Submitted,
Pete Davis

MISCELLANEOUS AND COUNTY HEALTH COMMITTEE

The Miscellaneous and County Health Committee met in the County Board Room on August 10, 2021 at 6:30pm. Members present were Janet Fleming, Chairwoman, Pat Cramer, Andrew Asbury, Dennis castlebury, Stephen Finney Annie Phillips and Delbert Kreps, Chairman of the Board. Absent was Tom Rodgers.

Guest were Patsy Davis and also Steve Siegrist, the Warsaw Fire Chief, *2 paramedics Dirk + Konnor* ^{*Bland*}

Steve Siegrist, stated he had some concerns regarding the ambulance in Hamilton, being in Carthage so much when needed in Hamilton. Steve did give two different examples of time they were needed badly in Hamilton and how long it took them to get there. One of the Paramedic at the meeting reporting for Jenny Meeks, stated that sometime they have to go to Augusta, or Plymouth and that is why a lot of places have First Responders because they can get there faster, and when Carthage leaves they need to come to Carthage to be centrally located. Jan explained that Jenny does have a proposal for another ambulance but this may not be feasible. Janet stated she would have Jenny call Steve and visit with him and then report back to us. They also are going to check to see how many times this has happened and have to realize that all the other parts of the county deserve the coverage also.

Konnor Bland, Lieutenant and Dirk Twiddell, Paramedics came to the meeting in place of Jenny as she had another commitment. Also, they stated that Brian Friedrich, Captain would be meeting with Dallas Rural Fire tonight to discuss covering their District and will be reporting back to Jenny. Konnor reviewed the Cash Position of the ambulance and we have no debt remaining. He also stated when the CD was to be renewed and the last tax distribution they have gotten and the balance in the accounts.

Konnor stated the Contractual Write-offs for July total \$20,924.67. A motion was made by Pat Cramer to allow the Write-offs for \$20,924.67 be approved. Dennis Castlebury seconded the motion. All voted aye. Motion carried.

Konnor stated the amount to go to the collections agency to try and collect is in the sum of \$2,911.44. A motion was made by Pat Cramer to approve the \$2,911.44 to go to collections. Dennis Castlebury seconded the motion. All voted aye. Motion carried.

Pending they have the funds requested from ARPA and also from the Department of Commerce and Economic Opportunity to be able to have the parking lot paved. They are still finalizing the USDA Grant and as soon as it is done then they can get the title for the new ambulance.

Konnor did review the state of the ambulances and the 3A30, 3A31, 3A14, are all old and have had to have a large amount of work done on them. They did donate a Stop the Bleed and CPR Training to the Brown Fundraiser, it was purchased by the Carthage Park District and will use it in Spring 2022 for lifeguard training. They also staffed the Hancock County Fair several nights and the new ambulance was unveiled at the Demo Derby. They also attended the Farmers Market Kids Carnival on the square in Carthage and each kid was able to make or take a first aide kit, color book, run the siren and climb in the back of the new ambulance.

Jack Curfman Director of ESDA entered the meeting and reported on the HCED ZOOM meeting he attended. He also submitted a claim for EMPG 2021 1st quarter. He has one ESDA trailer and one County Highway Department dump truck that they have advertised for bids in the newspaper that they are selling. Amateur radio club is offering a Technician License Course in August to October. Jack did purchase a new DELL laptop computer and equipment and one-year subscription for ZOOM meetings. Jack reported on the Floodplain and has one hour on a building permit inspection in Niota and 43 miles.

Janet stated that Mike Wright does have a claim in and someone is working on getting the pound work done before the end of this budget year.

Janet stated that Amy Hall, with the County Health department didn't have any thing to report and stated that there are some COVID cases in the County. Annie ask why she doesn't come to the meeting and Janet stated she has her own board, but will see if she can send a report to our meeting.

Forty-five claims were reviewed for payment by the members. After reviewing a motion was made by Pat Cramer to present these claims to the full board for payment. Andrew Asbury seconded the motion. All voted aye. Motion carried.

Having nothing further to discuss a motion was made by Annie Phillips to recess until September 14, 2021 at 6:30pm. Dennis Castlebury seconded the motion. All voted aye. Motion carried.

Respectfully submitted, .

A handwritten signature in black ink, appearing to read "Janet Fleming", with a large, stylized initial "J" and a long, sweeping underline.

Janet Fleming, Chairwoman

BUILDING, GROUNDS AND INSURANCE COMMITTEE'

Building, Grounds and Insurance committee met in the County Board Room at 6:30pm on August 9, 2021. Members present were Dennis Castlebury, Chairman, Patsy Davis, Stephen Finney, Andrew Asbury, Anne Phillips and Delbert Kreps, Chairman of the Board. Absent were Tom Rodgers and Mark Hanson.

A representative from the Public Transportation entered the meeting and stated they did get the contract with Durham so now the Contract that we did the extension for last month needs to be approved. A motion was made by Patsy Davis to send the Contract for five years, renewing annually for Durham to do the Public Transportation to be approved that supersedes the one we had with the extension contract pending being reviewed with the States Attorney. Andrew Asbury seconded the motion. Roll Call: Finney-aye, Phillips-aye, Asbury-aye, Davis-aye, and Castlebury-aye. All voting aye. Motion carried.

Travis Duffy, County Sheriff, entered the meeting and reported that he did have twenty-eight inmates and five of these are females. There isn't any waiting to go to D.O.C., they all have been transferred out. He did update the members on the robbery suspects, that Bob Baxter was credited for catching. He did explain how he understood the robbery took place and how they knew which way the person was going. Travis was asked about a medical bill we had last month and stated the inmate was arrested as a child molester and has to have all different types of testing done and this is why the bill was so high. He also stated he thought some of it was carried over from the month before. G

Thirty-nine claims were reviewed for payment by the members. After reviewing a motion was made by Stephen Finney to present these claims to the full board for payment. Annie Phillips seconded the motion. All voted. Motion carried.

Having nothing further to discuss a motion was made by Stephen Finney to recess until September 13, 2021 at 6:30pm. Patsy Davis seconded the motion. All voted aye. Motion carried.

Respectfully submitted,

A handwritten signature in black ink that reads "Dennis Castlebury". The signature is written in a cursive, flowing style with a large, sweeping underline.

Dennis Castlebury, Chairman

FINANCE, FEES, AND SALARIES SPECIAL MEETING

A special meeting of the Finance, Fees and Salaries Committee was held on August 4, 2021 at 6:30 pm. In the County Board Room. Members present were Wayne Bollin, Chairman, Mark Menn, Harry Douglas, Gary Stansberry, Tom Bergmeier, and Delbert Kreps, Chairman of the Board. Absent was Janet Fleming and Mark Hanson.

Also attending were Patsy Davis, Andrew Asbury, Pat Cramer, Amy Graham, Kris Pilkington, Rachel Mast, States Attorney and Jennifer Meeks, Director of the EMS.

Rachael Mast, States Attorney informed the committee that we didn't have any applications for the Conflict Public Defenders job. She suggests that she put it out another ad and put it at a greater range area and she has talked to the current ones and they will stay for another month. She also feels they may stay on at more pay for the rest of the year. After discussing a motion was made by Harry Douglas to re advertise for conflict of Attorney at a wider range of area. Tom Bergmeier seconded the motion. All voted aye. Motion carried.

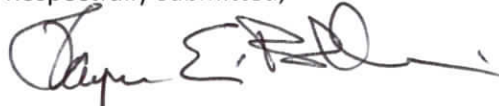
Kris passed out an email to everyone that she received on the Down State Grant and it does say everything that needs to be done and they only have twenty days to get the checks out to the businesses after the money is received here.

Kris Pilkington, County Treasurer passed out copies of the ten downstate grants that had been awarded to the businesses of Hancock County for the committee to review. Kris and Amy Graham both answered any questions that they had and also Kris stated they to have they other two approved and should be here for the Finance Committee to review at their regular meeting. The members reviewed the ten grants that are already here and a motion was made by Mark Menn that they had audited the ten of the twelve (excluding Annie Custard and Hotel Nauvoo) and all are in compliance. Tom Bergmeier seconded the motion. All voted aye. Motion carried.

Kris also stated that the board had to have a public hearing and close out this Downstate Grant when all of them have been presented.

Having nothing further to discuss a motion was made by Harry Douglas to recess until August 12, 2021 at 9:00a.m. Gary Stansberry seconded the motion. All voted aye. Motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Wayne Bollin', written over a horizontal line.

Wayne Bollin, Chairman

FINANCE, FEES AND SALARIES COMMITTEE

Finance, Fees, and Salaries Committee meeting met in the County Board Meeting on August 12, 2021 at 9:00am. Members present were Wayne Bollin, Chairman, Mark Menn, Mark Hanson, Harry Douglas, Gary Stansberry, Tom Bergmeier, Janet Fleming and Delbert Kreps, Chairman of the Board.

Holly Wilde-Tillman, County Clerk entered the meeting and discussed a resolution regarding being able to pay some of Rachel Mast, States Attorney claims in advance for the information from out of state information on Department of Motor Division for information needed on Court Cases and not to be over \$50.00. The members discussed this and a motion was made by Janet Fleming to allow this resolution to go to the full board for approval. Harry Douglas seconded the motion. All voted aye with the exception of Mark Menn. Motion carried.

A resolution was reviewed for a Tax Deed transfer in Warsaw and signed by the committee. After reviewing a motion was made by Mark Menn to pass this resolution. Janet Fleming seconded the motion. All voted aye. Motion carried,

Holly also explained some Election information that will be coming up and one is a letter will need to be sent out for each election regarding about mail in votes and could cost around \$6,000.00 in postage. */election* Also, State Board of Elections advises they set up so people can go on line and see when they ask for a ballot, when mailed, when received back and all other information. Also, another letter would be sent out to censor the polling places and people can come in anytime during the day and vote in the election office. This could cost \$8000.00 and hopeful could use ARPA for this. She has watch to webinars on ARPA and doesn't think we understand it at all. As soon as she gets the disc for these webinars, she suggests everyone look at them.

Holly and Kris both spoke to the committee regarding a software program for Financials and the new program could cost \$52,498.00 and \$11,300.00 per ^{year} month for up to four years. This is a big change and could be financed for 4 years. It is called CIC (Computer information Concept. This amount is good for 90 days but they would like this done as soon as possible and would be in the new budget.

Jay Griswold with MTC Communications present a presentation on Broadband in the County and thought maybe they could use the ARPA money. The members did ask several questions regarding this.

Kris Pilkington, County Treasurer passed out the Budget Statuary reports and stated everything is in good shape. She did have another claim to add on and one that she has ask a question about on MTC and has not received any kind of answer from. The members stated not to pay it until she heard something from them.

Kris also passed out the last two business Downstate Grant money that is ready to give them and the board reviewed the paper work. One is Hotel Nauvoo for \$25,000.00 and Anne's Custard for \$10,000.00. After reviewing the forms for these two a motion was made aby Harry Douglas to go ahead and pay this two business and was seconded by Mark Menn. All voted aye. Motion carried.

Wayne did talk to Keith Krohe and he will be here next month with a report and stated the reinsurance may be going up a little.

The members did discuss the ARPA and the County Road and Bridge for the Connable Road upgrade costs. They think it can be done by using ARPA for around \$1,900,000.00 but will have to be used as an off set for salaries from Sheriffs Office and EMS funds. This was explained to the members and also Wayne passed out a copy of requests for ARPA from Building Commission for use Initial Submission. Janet explained that the ambulance needs another good one as the three lefts are in bad shape and not running well at this time.

Wayne stated we need to set up some budget meeting, but first he needs to get with Bellwether to see what they have done, as we haven't received any request from anyone, they have all gone to Bellwether.

A motion was made Janet Fleming to go into Executive session regarding a EMT employee and Harry Douglas seconded the motion. All voted aye. Motion carried

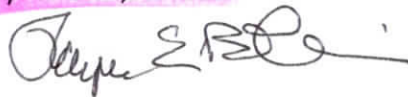
A motion was made by Janet Fleming to go out of Executive session and was seconded by Harry Douglas. All Voted aye. Motion carried.

Sixty-five claims were reviewed by the members for payment. After reviewing a motion was made by Harry Douglas to present these claims to the full board for payment. Tom Bergmeier seconded the motion. All voted aye. Motion carried.

Having noting further to discuss a motion was made by Gary Stansberry to recess until September 9, 2021 at 9:00am. Janet Fleming seconded the motion. All voted aye

Respectfully submitted,

Wayne Bollin, Chairman

A handwritten signature in black ink, appearing to read 'Wayne E. Bollin', with a stylized flourish at the end.