BUILDINGS, GROUNDS AND INSURANCE COMMITTEE

John Massie called the meeting to order at 5:15  present were John Massie, Jerry Green, Calvin Quesenberry, Mark Menn, Mike Heisler and Connie Tutwiller

Motion by Mark seconded by Jerry to approve the minutes as presented.  Motion passed

Motion by Mark seconded by Mike to approve the financial reports.  Motion passed

Motion by Mike seconded by Jerry to approve all bills presented and adding a bill for checks and envelopes for $345.45 and a bill for Connie Tutwillere for 8 hours spent on the cure program at $26/ hour totaling $208.  on roll call all voted yes

Connie reported she had assembled $14,639.94  in expenses to turn in for the cure program.

A discussion was held concerning the progress on the boardroom bathroom and probation office.  Three months have passed while these things were in progress.  Both the maintenance and janitor positions were discussed.  It was decided Mike and 1 other person should meet with Tim Jenning and discuss options.

Jerry also stated that leaves have been getting onto streets and Carthage council would probably discuss at their next meeting.

Mark reported on cleaning supplies used at the courthouse.  Cleaning solutions etc. are the responsibility of the commission.

It was also found that quarantined employees salary is the responsibility of the commission but a letter has to be provided by the Illinois Department of Health concerning the need to quarantine.

A request to rewire some offices for the new phone system and technology upgrades planned.  No commission members had a problem with this.

Motion by Mke seconded by Calvin to allow a 2% salary increase for the commission employees.  on roll call John, Mike and Mark voted yes.  Jerry and Calvin voted no. Motion passed

Mark explained the decision on the insurance bids.  He stated CERMA bid $196,000 per year but the bid was open ended and  the county would be assessed for the actual cost and a three year commitment was required.  Next lowest bid was Ramsey Financial at $217,000 with no assessment and 1 year commitment which was selected

Motion by Jerry seconded by Calvin to recess until January 14, 2021