

## FINANCE, FEES AND SALARIES COMMITTEE

The Finance, Fees and Salaries Committee met in the County Board Room on December 10, 2020 at 9:00am. Members present were Mark Menn, Acting Chairman, Harry Douglass, Gary Stansberry, Janet Fleming, Tom Bergmeier, Mark Hanson and Delbert Kreps, Chairman of the Board. Absent was Wayne Bollin.

Mark Menn discussed a claim to be paid for Bellwether for \$6,000.00 that needs to be paid for second payment of budget work. A motion was made by Harry Douglas to pay this claim to Bellwethers and Janet Fleming seconded the motion. All voted aye. Motion carried.

Mark discussed with the members that a Vice-Chairman needed to be voted on. Harry Douglas made the motion that Mark Menn be the Vice Chairman of the Finance, Fees and Salaries Committee. Gary Stansberry seconded the motion. All voted aye. Motion carried.

It was discussed what day to have this meeting and Tom Bergmeier made the motion to leave this on the second Thursday of the month at 9:00am and Janet seconded the motion. All voted aye. Motion carried.

Rachel Mast, States Attorney discussed using money from the Cares Act in the sum of \$27,000.00 for software in her office and then we would have to pay a fee of \$3000.00 every year for updates and maintenance. She has the money in her funds to do this and then be paid back when Cares Act reimburses, and if it doesn't then she has an agreement that she can get out of this and get her money back. A motion was made by Harry Douglas to have Rachel move forward with this to the full board and Janet Fleming seconded the motion. All voted aye.

Rachel stated this didn't have anything to do with what she wanted for the Court Room and the Board Room, has found another Grant to get that with. Also, if the members wanted Tablets for each member may be able to do this.

Mark ask Rachel if anything more was done on the Edgar County Watch Dog amount to be paid and Rachel stated she is still working on this amount. Mark and Rachel did explain this to the two new members.

Kris Pilkington, County Treasurer passed out the Budgetary Status reports and did discuss a bill she had from CERMA that is not detailed and it a few years old and trying to get information from them for different codes and this is related to their Audit that they did when we had Workman's Compensation with them. Rachel and Kris will proceed with this and try to get the information that Kris needs.

Holly Wilde-Tillman, County Clerk, informed the members that the Memorial Hospital will be starting to file for tax exemption on its Senior Service Building and will affect about 100,000.00 in Assessments.

Holly also stated she has a Tax Deed that needed to be signed for Prairie Township on a piece of Property in witch she will receive \$90.35 and the County will receive \$209.65, this this will go the buyer

and will go back on the tax rolls. A motion was made by Tom Bergmeier that we sign this deed over and seconded by Gary Stansberry. All voted aye. Motion carried.

Holly also discussed her budget that she is giving her girls a 2% raise in Salary and wanted to discuss the Election Fund balance in which one of salaries comes from. Holly thinks she will be fine in her balance but wondered why it dropped so much from last year. Mark stated he thought it was because of only one election next year. Holly said she did get \$14,6865.00 back from the Cares Grant for the election in November.

The members did discuss with Kris about the small businesses that did get the money from the government and she will write the checks to them, but they will hire a girl to get all the bills and claims from the business to prove what it was spent for and keep track of all money spent by the twelve business that did get the award.

Kris also stated that there were 18-line items that were put in the wrong place in the budget and they are special funds that got put back in the General Fund and this needs to be corrected. She will call Bellwether and have them straightened out and new budgets done and then the Board will have to amend the budget.

Kris also discussed a claim from Tom Scheetz for his per diem and mileage plus other items he wants paid for. The members will pay the Per Diem and Mileage and then Rachel and Kris will get together and send Tom a letter explaining the ones he didn't get paid for. Janet made the motion to pay Tom Scheetz for his Mileage and meeting Per Diem and then have Rachel send a letter to him explaining what wasn't paid. Harry Douglas seconded the motion. All voted aye. Motion carried.

Kris also explained that she did put line items in for Cares Act and Cures Act in the Receipts part of the General fund to show money coming back, but Auditor doesn't want anything put in the Expenses part, so you will know the funds overdrawn, such as election, that the money came back in the receipts part.

Mark stated he did talk to Phone Booth in Hamilton and Perry stated the best way for the County to go would be to use MTC for the phone system in the Courthouse. They are good and would be the cheapest in the long run. The members did call Justin Powers and ask him some questions, and ask if he could have a bill to us by the 22<sup>nd</sup> so we could get this taken out of the Cares Act before December 31, 2020. He stated that it would be around \$1,085.85 each month for phone bills and will save us around \$400.00 per month. Also, the Hardware and installation will be a one-time cost of \$7,222.39 and this does cover maintenance. A motion was made by Harry Douglas to proceed with this MTC phone system and Mark Hanson seconded the motion. All voted aye. Motion carried.

Janet Fleming did discuss a question she has with the ambulance wanting to set aside money in a saving for a new ambulance, and Kris stated she could put so much in a CD and they wouldn't be able to touch it. Janet will report back after he meeting and see what they decided.

Forty-two claims were reviewed for payment by the members. After reviewing a motion was made by Tom Bergmeier to present these claims to the full board for payment. Janet Fleming seconded the motion. All voted aye. Motion carried.

Having nothing further to discuss a motion was made by Janet Fleming to recess until January 14, 2023 at 9:00am. Mark Hanson seconded the motion. All voted aye. Motion carried.

Respectfully submitted,

Mark Menn, Vice Chairman